

UNITED STATES MARINE CORPS
8307 University Executive Park
Suite 241
Charlotte, NC 28262

FORM APPROVED
O.M.B. 0703-0012

IN REPLY REFER TO

Dear Sir or Madam

The person listed below has applied for enrollment in an officer training program of the Marine Corps, and has given your name as a reference.

This is a program leading to appointment to commissioned rank in the Marine Corps Reserve. In the selection of candidates for appointment as officers, decisions are made on the basis of all available relevant information regarding the applicant's background in terms of education, intelligence, experience and personal characteristics. For some of the qualities, subjective evaluations can be made from academic records, test results, and employment records. However, such intangible qualities as personal characteristics of the candidate can be best evaluated by the objective ratings of those persons who have personal knowledge of the candidate. To this end, I ask you to check the appropriate columns on the rating schedule on the reverse side of this letter. Also, would you please fill in the blanks with any information you consider pertinent and helpful to a panel of officers at Headquarters, U. S. Marine Corps, which must evaluate the officer potential of the applicant.

The information you furnish will be treated confidentially. This form is authorized by Marine Corps Order P1100.73 series. While you are not required to respond, your cooperation in this matter is greatly appreciated.

Enclosed is a return addressed, postage free envelope for your convenience in returning the rating schedule.

Sincerely,

Stephen P. Pinkerton, 1st Lieutenant, USMC



NAME OF APPLICANT
DATES OF ATTENDANCE
ADDRESS